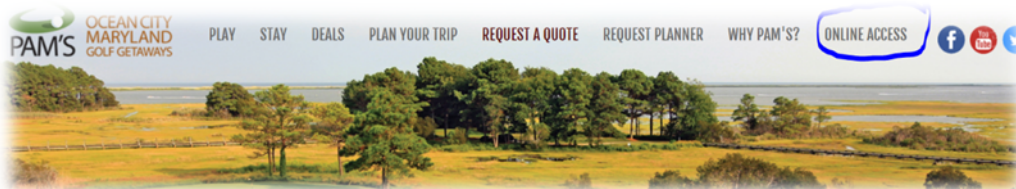


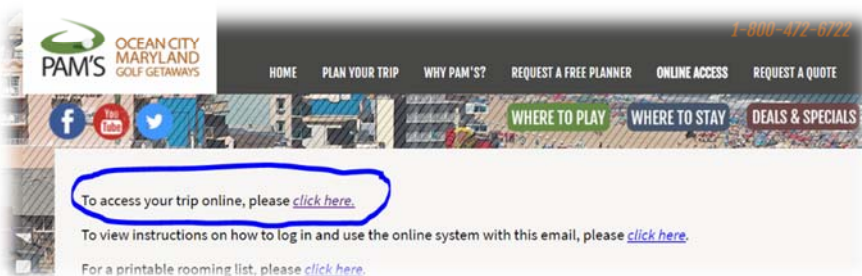
## [INSTRUCTIONS ON HOW TO ACCESS YOUR GOLF TRIP ONLINE](#)

**IMPORTANT: IN ORDER FOR YOUR GROUP MEMBERS TO MAKE PAYMENTS ON-LINE OR ACCESS ANY PART OF THE TRIP ON-LINE, WE HAVE TO HAVE THEM LISTED AS A GROUP MEMBER ON YOUR OUTING AND HAVE THEIR FIRST NAME, LAST NAME AND EMAIL ADDRESS ON FILE.**

1. Cut and past the following link into your browser <https://reservations.pamsgolfoc.com/res/> or visit [pamsgolfoc.com](http://pamsgolfoc.com) and click on ONLINE ACCESS at the top right corner of the screen



2. Click on the Link after "To access your trip online, please [click here](#)."



3. If this is the first time you are accessing your account, **enter the email address we have on file** and **click the (Here)** Link under the Forgot Your Password Section.

4. A message will appear saying that A Password has been sent to the Email you entered. Access your email and look for an email from [reservations@pamsgolfoc.com](mailto:reservations@pamsgolfoc.com)

**Open the email you received and copy the password listed in the reset email into Password Box and select SIGN IN.**

5. Once you are in the on-line system, select change Email or Password and create a new password for your account. Enter in the old and new passwords and click SAVE CHANGES.

**My Account** Logout

Welcome SANDRA TEST!

Personal Information		Travel Credits			
Description	Amount	Status	Expiration		
(No Travel Credits Found)					

SANDRA TEST  
228 ANY STREET  
BERLIN, MD 21811 US  
Phone: 302-436-4303  
Mobile Phone: 443-411-2222  
Account ID: 2622  
Email: sjkerstetter@gmail.com

[Edit Contact Info](#) | [Change Email or Password](#) | [Manage Subscriptions](#)

Click a reservation number to view your reservation

Reservation	Product	Passengers	Booked On	Departure	Status	Final Payment
#1937	Pam's OC Stay and Play Golf Getaways	4	09 Jan 16	11 Apr 16	Active	12 Mar 16

**Change Email/Password**

Please enter your new information.  
If you would not like to change your password,  
you may enter the same password in the New Password fields.  
Be sure to click the Save button to save these changes.

New Email:

Old Password:

New Password (6 - 20 char.):

Confirm New Password:

6. **If you have a booked trip with us**, a reservation number for the trip(s) will appear under the **MY RESERVATIONS** section. To Access the trip, **CLICK** on the **RESERVATION NUMBER** of the trip you wish to access.

**My Account** Logout

Welcome SANDRA TEST!

Personal Information		Travel Credits			
Description	Amount	Status	Expiration		
(No Travel Credits Found)					

SANDRA TEST  
228 ANY STREET  
BERLIN, MD 21811 US  
Phone: 302-436-4303  
Mobile Phone: 443-411-2222  
Account ID: 2622  
Email: sjkerstetter@gmail.com

[Edit Contact Info](#) | [Change Email or Password](#) | [Manage Subscriptions](#)

Click a reservation number to view your reservation

Reservation	Product	Passengers	Booked On	Departure	Status	Final Payment
#1937	Pam's OC Stay and Play Golf Getaways	4	09 Jan 16	11 Apr 16	Active	12 Mar 16

7. In Header Area of the package, you will see the general trip information. Deposit Due Date, Balance Due, Final Payment Due Date, # of People on the Trip and the Amount For Each Person's Trip, etc. If you have given us names of the people on your golf trip, then their names will appear under yours.

***If you want to update the names of the people on your trip, then you will need to call or email us the person's first name, last name and email address. Note: You will not be able to add names on-line. For security purposes, the Girls at Pam's will have to do this for you.***

**Reservation #1937 (Rev. 2) Quotation** Total Price: 1,262.00

Contact	TEST, SANDRA	Travelers	4 Adults	Deposit Due	800.00
Final Payment Date	12 Mar 2016	Deposit Due Date	30 Jan 2016	Total Due	1,262.00
Created	09-Jan-2016 / sandrak	Lead Traveler	TEST, SANDRA	BrandMarket	POCG / OCM-HTL-GLF

Traveler	Price Per Person
TEST, SANDRA	\$297.50
TBA, TEST	\$297.50
TBA, TBA	\$297.50
TBA, TBA	\$297.50

Home

Pam's Ocean City, Maryland Golf Getaways | 38555 Dupont Blvd | Unit 4 | Selbyville, DE 19975 | 800.472.6722

8. **TO MAKE A PAYMENT ON YOUR TRIP:** Select the Payments Link on the left side of the screen and then CLICK ENTER A NEW PAYMENT BUTTON

Date	From/To	Journal	Description	Trans #	Rec Amt
<b>Totals</b>					<b>0.00</b>

Back to Top

9. Use the Drop Down Arrow to Select your Name, Enter in the amount you would like to Pay (**do not include a dollar sign**). Enter in the billing address of the card, **ACCEPT THE TERMS AND CONDITIONS** by clicking the box next to it, then select **CONTINUE**.

**Reservation #12475 (Rev. 1) Quotation** Total Price: 796.00

Contact: KERSTETTER, MAXIMUS Travelers: 4 Adults  
 Final Payment Date: 16 Mar 2016 Deposit Due Date: 22 Jan 2016 Deposit Due: 400.00  
 Departure Date: 16 Apr 2016 Documents: Documents Total Due: 796.00  
 Created: 01 Jan 2016 / sandrak Lead Traveler: KERSTETTER, MAXIMUS Brand/Market: POCG / OCM-HTL-GLF

**Apply Credit Card Payment**

**Billing Information**

If you are paying for someone else, select YOUR name from the traveler's name drop down and list the person or persons you are paying for in the Description Box.

Select Travelers Name: MAXIMUS KERSTETTER  
 Traveler's First Name: KERSTETTER  
 Traveler's Last Name: KERSTETTER  
 Address: PO BOX 1234  
 City: BERLIN  
 State/Province: MARYLAND  
 Country: UNITED STATES  
 Postal Code: 21811

Amount to Charge for MAXIMUS KERSTETTER: [ ]  
 Remaining Trip Balance: 796.00

**Terms and Conditions**

I have read and accept the following terms and conditions.

**Passenger(s) Agreement**

**Golf Package Deposits and Final Payment Policies**  
 A golf package reservation for dates of travel outside 45 day of arrival will require a deposit to be paid in the amount and time designated at the time of booking. Failure to pay a deposit by this time will result in the release of all rooms and tee times being held for your reservation.  
 Payment in full will be due 30 days prior to travel unless otherwise designated at the time of reservation.  
 A golf package reservation for dates of travel inside 45 days of travel, will require payment in full at the time of booking.  
 Golf Package Reservations that include a privately owned condo, townhome or single family home have unique deposit, final payment and cancellation policies that are approved by the Group Leader at the time of reservation. If you have questions regarding these policies, please contact your Group Leader.

**Golf Package Cancellation Policies**  
 Cancellation of a golf package outside 30 days of arrival with hotel accommodations and golf or golf only will receive a full refund of all monies paid to date.  
 Cancellation of any golf package within 30 - 15 days of arrival will result in a minimum charge of \$50 per person.  
 Cancellation of any golf package inside 14 days of arrival risks no refund.  
 Changing the size of the original group may affect the per person package price.  
 Golf Package Reservations that include a privately owned condo, townhome or single family home have unique cancellation policies that are approved by the Group Leader at the time of reservation. If you have questions regarding these policies, please contact your Group Leader.

**Golf Package Inclement Weather Policies**  
 Unless a golf course closes, your tee time is to be honored. If a course is open, you will need to contact the course directly prior to the start of your tee time to see what their raincheck/refund policies are for your group. All raincheck/refunds are at the discretion of each golf course and not determined in anyway by the golf package provider.  
 For severe weather situations (ie. Hurricanes, Blizzards, etc), refunds are determined on a case by case basis.

Continue Cancel

38555 DUPONT BLVD UNIT 4  
 SELBYVILLE, DE 19975

PAM'S OCEAN CITY MARYLAND GOLF GETAWAYS

800.472.6722 |  
 RESERVATIONS@PAMSGOLF.CO

10. Enter in your credit card information and click PAY NOW. If you are paying for someone else, then please make a note of the person(persons) you are paying for. **IF THE PAYMENT IS TO BE APPLIED TO ONLY YOU, THEN LEAVE THE DESCRIPTION FIELD BLANK.**

Reservation #1937 (Rev. 2) Quotation Total Price: 1,262.00

Contact: TEST, SANDRA Travelers: 4 Adults

Final Payment Date: 12 Mar 2016 Deposit Due Date: 30 Jan 2016 Deposit Due: 800.00

Departure Date: 11 Apr 2016 Documents: Documents Total Due: 1,262.00

Created: 09 Jan 2016 / sandrak Lead Traveler: TEST, SANDRA Brand/Market: POCG / OCM-HTL-GLF

Order Information \* Required Fields

Description: [Redacted] Invoice Number:

Total: 100.00 (USD)

Payment Information

Card Number: [Redacted] (number without spaces or dashes)

Expiration Date: [Redacted] (mm/yy)

Card Code: [Redacted]

Billing Information

First Name: SANDRA Last Name: TEST

Address: 228 ANY STREET

City: BERLIN

State/Province: MD Zip/Postal Code: 21811

Email:

11. Once the payment has been approved, you will be redirected back to the payment screen and it will say the payment was successfully applied.

Reservation #1937 (Rev. 2) Active Total Price: 1,262.00

Contact: TEST, SANDRA Travelers: 4 Adults

Final Payment Date: 12 Mar 2016 Deposit Date: 30 Jan 2016 Total Received: 1.00

Departure Date: 11 Apr 2016 Documents: Documents Total Due: 1,261.00

Created: 09 Jan 2016 / sandrak Lead Traveler: TEST, SANDRA Brand/Market: POCG / OCM-HTL-GLF

Payment successfully applied.

Click to Enter a New Payment

Date	From/To	Journal	Description	Trans #	Rec Amt
14 Jan 2016	SANDRA TEST	RCC	(RD) PNPREF: 7893190186	1683 R	1.00
14:28			AUTHCODE: 051252		
			XXXX1520		
Totals					1.00

Back to Top

12. You also can print out your itinerary, view the payments that have been made on your package, and once the entire trip is paid in full, you will be able to access your travel documents.

**FOR ASSISTANCE, PLEASE CALL 800.472.6722**